**Liverpool Hope University Risk Assessment for Research Projects**

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| **Research Project Title** |  | | | | **Researcher/Lead Assessor** | |  | |
| **Research From** |  | **Research To** |  | **Assessment Date** |  | | **Review Date** |  |
| **Research Location** |  | | | | | | | |
| **Research Team** | **Name** | | | | | **Job Title or Research Role** | | |
| **1** |  | | | | |  | | |
| **2** |  | | | | |  | | |
| **3** |  | | | | |  | | |
| **Description of Activity including whether it involves human participants** | | | | | | | | |
| *Under the Health and Safety at Work Act 1974, The University has a legal duty 'to ensure, so far as is reasonably practicable, the health, safety and welfare of employees and others including research participants and the public’. The Management of Health and Safety at Work Regulations (1999) also place a legal duty on The University, through risk assessment processes, to examine workplace hazards, identify those at risk and take measures to control those risks. Briefly describe your research activity/event to provide a reader with an understanding of the risk assessment purpose.*  *The below hazard profile is intended to assist you in identifying typical hazards connected to your research project. You should ensure that you consider further hazards linked to your research project beyond the below list. Review the University Hazard and Risk Profiling A-Z and think about the steps of your project and what hazards may occur.* | | | | | | | | |
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| **What are the hazards** | | **Who might be harmed and how?** | | **Existing measures to manage the risk effectively** | **Risk Rating** | **Further action required to reduce the risk** | | **Residual Risk Rating** | | **Action by** | |
| **Whom and When** | **Complete** |
| *List what could cause harm from this activity e.g. working at height, trip hazard, fire, etc* | | *List who might be harmed and how*  *As a minimum Researcher and Participant must be included.* | | *For each hazard, list the measures you are already taking to minimise the risk identified e.g. physical measures, appointing competent persons, training received, use of personal protective equipment, provision of first aid, COSHH control, Standard Operating Procedure or defined safe system of work etc.* | *Decide on the level of risk based on what measures you already have in place.* | *Further action will be required if you consider the risk to be too high after evaluation of existing measures.*  *For each hazard, list the new measures you will be taking to minimise, reduce and control the risk identified.* | | *Decide on the new residual level of risk after further actions have been identified.* | | *Who needs to take ownership of the action and in what timescale should this be completed* | *Record when the action is complete.* |
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| **Lead Researcher E-Signature** | | |  | | | | **Date** | |  | | |
| **Supervisor or Line Manager E-Signature** | | |  | | | | **Date** | |  | | |
| **Supporting Documents** | | | | | | | | | | | |
| **1** | [Hazard and Risk Profiling A-Z](https://www.hope.ac.uk/media/gateway/staffgateway/governance/healthandsafetydocuments/LHU%20Risk%20Profiling%20for%20Risk%20Assessment%20(1).docx) | | | | | | | | | | |
| **2** | [Risk Evaluation Guidance](https://www.hope.ac.uk/media/gateway/staffgateway/governance/healthandsafetydocuments/Risk%20Evaluation%20Guidance%20(5).docx) | | | | | | | | | | |
| **3** | [Risk Assessment Guidance PPT](https://www.hope.ac.uk/media/gateway/staffgateway/governance/healthandsafetydocuments/Risk%20Assessment%20Training%2024-25.pptx) | | | | | | | | | | |